ISSN 0383-3712

ANNUAL REPORT

1982

LEGISLATURE
LIBRARY
EDMONTON
ALBERTA

ALBERTA

LEGISLATURE LIBRARY
216 LEGISLATURE LIBRARY
T5K 2B6
427-2473

31 January, 1983

TO THE HONOURABLE THE SPEAKER OF THE LEGISLATIVE ASSEMBLY

I have the honour to submit the Legislature Library's annual report for the calendar year ending 31 December, 1982.

Respectfully submitted

D B McDougall

D.B. McDougall
Legislature Librarian

LEGISLATURE LIBRARY
ANNUAL REPORT
1982

Compiled by D.B. McDougall
Legislature Librarian

Prepared for The Honourable Gerard J. Amerongen, Q.C.
Speaker of the Legislative Assembly
Legislative Assembly of Alberta

31 January, 1983
Legislature Library
216 Legislature Building
Edmonton, Alberta
T5K 2B6

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HISTORICAL NOTE

The Legislature Library was officially established in 1906 shortly after the Province of Alberta was formed. In the beginning, it was called the Provincial Library and was housed in the Empire Block, Edmonton. The first Provincial Librarian was Senator W.A. Buchanan of Lethbridge.

Following the completion of the first Terrace Building in 1907, the library was located at that site. Finally, the library was moved to the present Legislature Building in 1911 prior to the official opening of the building in 1912.

During the early years, the Provincial Library served as a parliamentary library, a general reference library for the entire provincial government and the Provincial Archives. Following the establishment of a separate Archives Branch in 1963, the development of many new separate department libraries during the late 1960's and early 1970's and the completion of a special study of the library in 1973, the formal reorganization of the facility as a parliamentary library began.

In 1974, the name of the library was changed to Legislature Library and the development of new service programs and operating policies continued. These changes are still in progress.

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A. PURPOSE OF THE LIBRARY

The Legislature Library serves two basic purposes:

1. It provides parliamentary library services for the Province of Alberta. These services are provided by the library's Information and Reference Services Section and its Legislative Research Services Section.
2. It provides technical counsel concerning the development of provincial government special library operations and coordinates some of the cooperative programs which have been established among provincial government libraries. These functions are the responsibility of the library's Cooperative Government Library Services Section.

It should be noted that the Legislature Library has no line authority over Alberta provincial government libraries. These libraries are administered and financed as separate entities. It should also be noted that the Legislature Library is not a law library nor does it coordinate municipal (i.e. public) library services in Alberta. These are common misconceptions. Other provincial government organizations are responsible for these functions.

The official membership of the Legislature Library consists of all Members of the Legislative Assembly and the Lieutenant-Governor. In the interest of economy and the most efficient utilization of the Province's resources, the Legislature Library's facilities are available for use by the provincial civil service and private citizens. However, it should be noted that the needs of Members of the Legislative Assembly and the Lieutenant-Governor take precedence in any situation where conflicting demands arise concerning library service.

The Legislature Librarian is responsible for the general direction of the Legislature Library. He/she reports directly to the Clerk of the Legislative Assembly. The Legislature Library lies within the jurisdiction of the Speaker of the Legislative Assembly.

B. ORGANIZATION AND STAFFING

All members of the library staff are classed according to the related sections of the system provided by the Alberta Personnel Administration Office. Their position descriptions (Form PAO 81 (A&B)) are reviewed during each performance appraisal.

During 1982, three new permanent staff positions were added to the library's permanent staff establishment. The names and classifications of these positions are as follows:

Research Officer (Research Officer I)
Interlibrary Loan Technician (Library Technician I)
Secretary (Clerk Typist I-II)

This additional assistance was required to provide for the continuing development of the library's new Legislative Research Services Section and to alleviate the overload situation which had developed in the Cooperative Government Library Services interlibrary loan service.

As well, during the fall of 1982, it was determined that less paging assistance was required. Consequently, when two of the library's former pages completed high school and resigned from the library staff in order to attend university, only one replacement was hired. The duties of the former Books and Serials Pages were combined while the Documents Page was retained as a separate position:

The following name changes were implemented on 10 August, 1982:

Administrative Assistant to Secretary
Senior Clerk Stenographer to Senior Secretary
Clerk Stenographer to Secretary

The new names are a more accurate reflection of the duties actually performed by the incumbent.

As well, the following reclassifications were effected on the dates noted:

Coordinator of Cooperative Government Library Services - from Senior Officer I(A) Education to Senior Officer I(B) Education (retroactive to I November, 1981)
Head of Information and Reference Services - from Senior Officer I(A) Education to Senior Officer I(B) Education (retroactive to 1 November, 1981)
Accounts Clerk - from Clerk Typist Iil to Clerk III (1 October, 1982)

On December 31, 1982, the organization of the library staff was as outlined on the following pages. On the same date, the following persons were members of the permanent staff:

D.B. McDougall, Legislature Librarian
J.E. McDonough, Director of Legislative Research Services
L.R. Buhr, Head of Information and Reference Services
K.L. Powell, Coordinator of Cooperative Government Library Services
I.C. Langhammer, Documents Librarian
D.J. Byron, Research Officer
C.L. Gall, Research Officer
A.I. McKay, Research Officer
N. H. DeJager, Technical Services Librarian
S. S. Kujansuu, Serials Librarian
E. V. Cardy, Senior Library Technician
B. A. Sears, Senior Documents Technician
I. A. Broersen, Documents Technician
G. Gosen, Interlibrary Loan Technician
L. LaBrie, Interlibrary Loan Technician
L. J. Shurko, Serials Technician
L. J. Thunderspirit, Technical Services Assistant
G. A. Boyer, Senior Secretary
Z. Moloo, Accounts Clerk
A. S. Duering, Secretary
J. M. Dieno, Microforms Clerk
T. A. Shah, Serials Clerk
N. L. Tulk, Documents Clerk
C. Yung, Clerk Typist I-II

The following person left the library's permanent staff during 1982:

M. L. Pett, Serials Technician

During 1982, the following persons worked at the Legislature Library on a part-time basis:

G.W. Coulson, Documents Page
A. S. Cruz, Books and Serials Page
S. D. Low-On, Books Page then Documents Page
T. M. O'Hara, Serials Page
K. A. Stokowski, Part-time Interlibrary Loans Assistant

In 1974, a decision was made to implement the provincial government's management by objectives program at the Legislature Library. The library uses Form PAO 702 for providing a record of these objectives and the related results. Form PAO 701 is used for the evaluation of all other members of the staff. All performance appraisals conducted at the Legislature Library are seen and signed by the staff member concerned and are discussed by each employee and her/his supervisory staff.

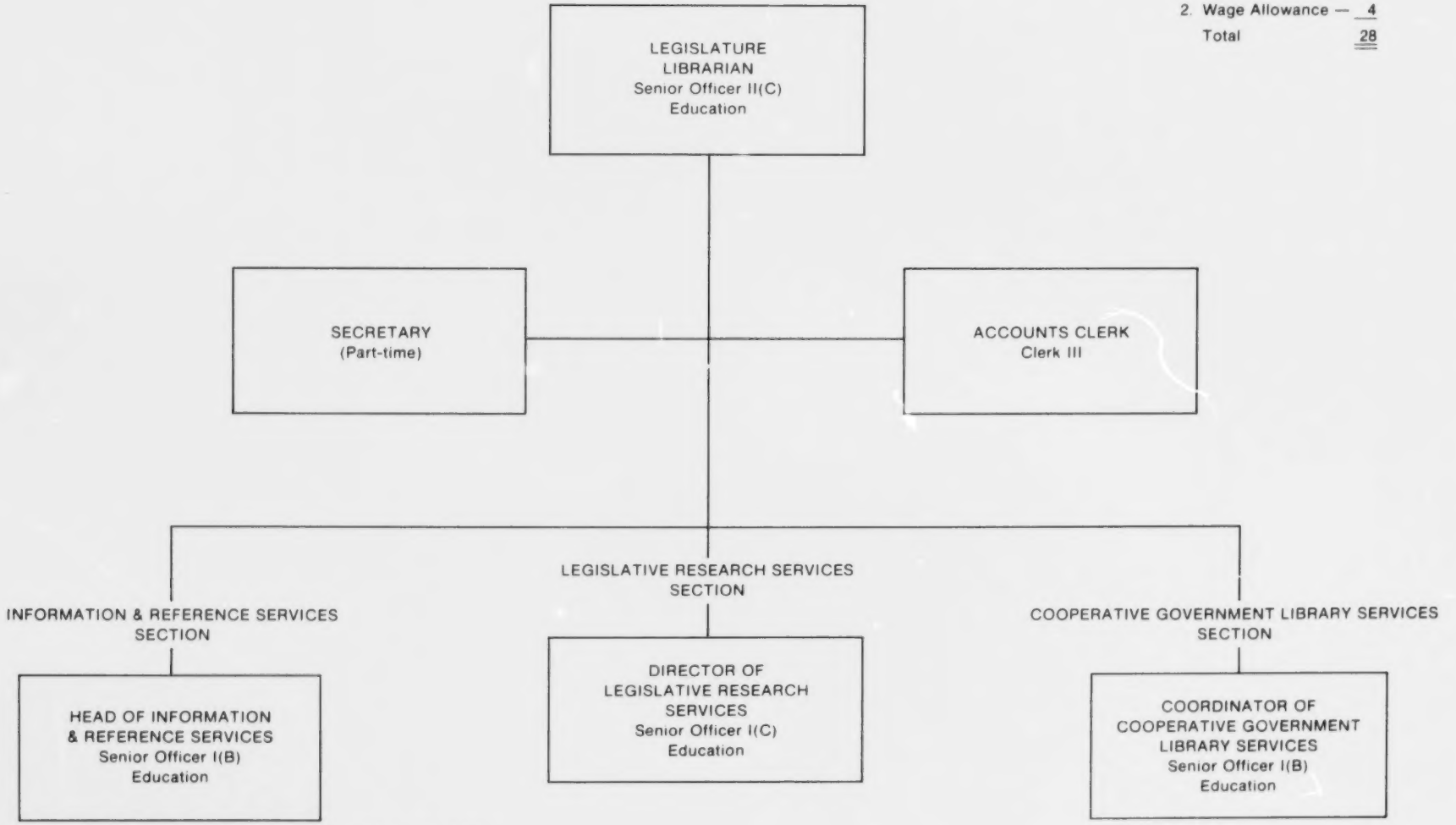
The "Flexible Hours" system is in effect at the Legislature Library. This system ensures that more employees are on duty during peak hours of library service and allows staff more freedom in the choice of working hours provided, or course, they meet the basic requirement stated in their respective working agreements.

LEGISLATURE LIBRARY - ORGANIZATION CHART - 1982

ESTABLISHMENT:

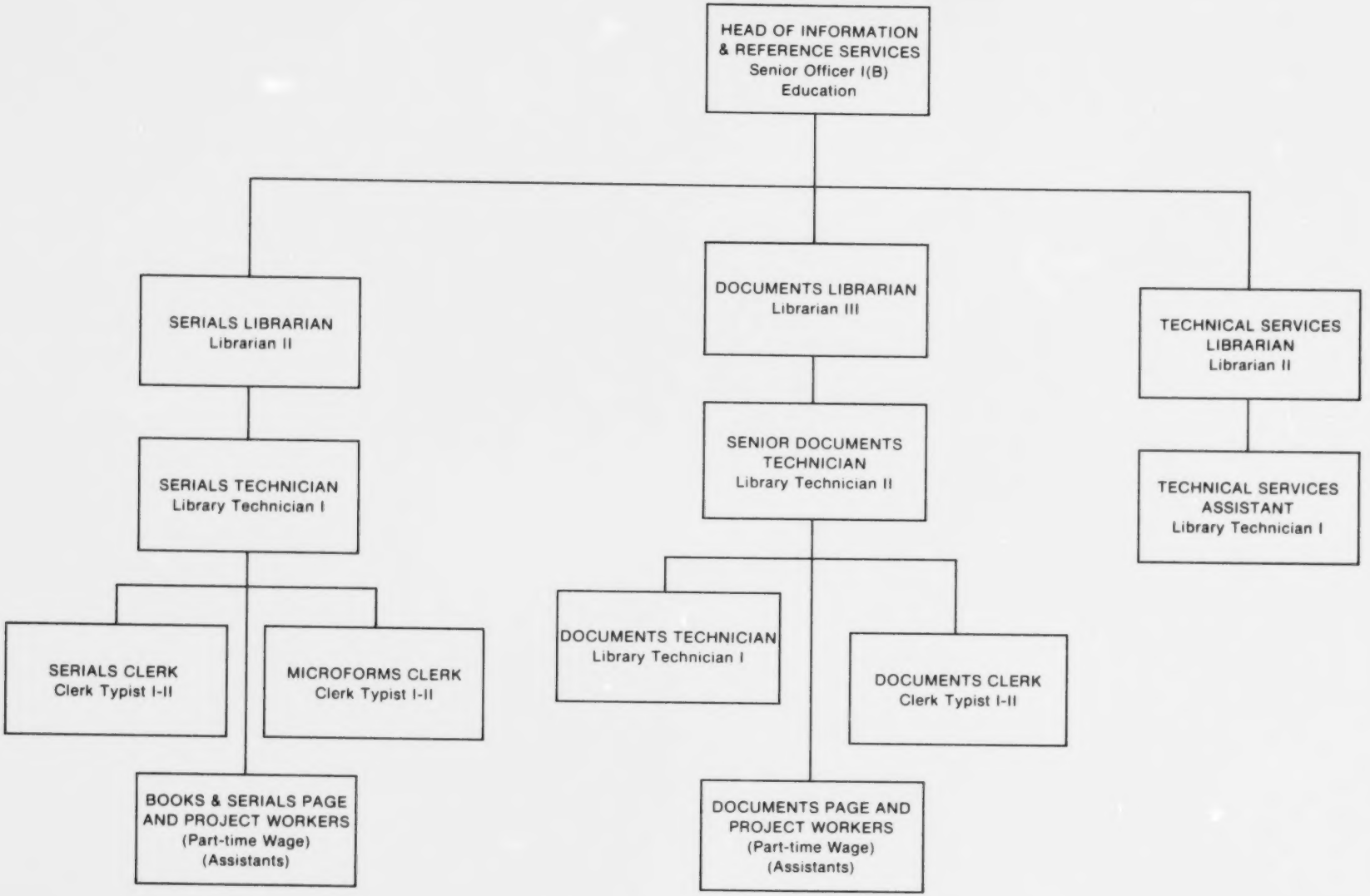
1. Permanent Staff — 24
2. Wage Allowance — 4

Total 28

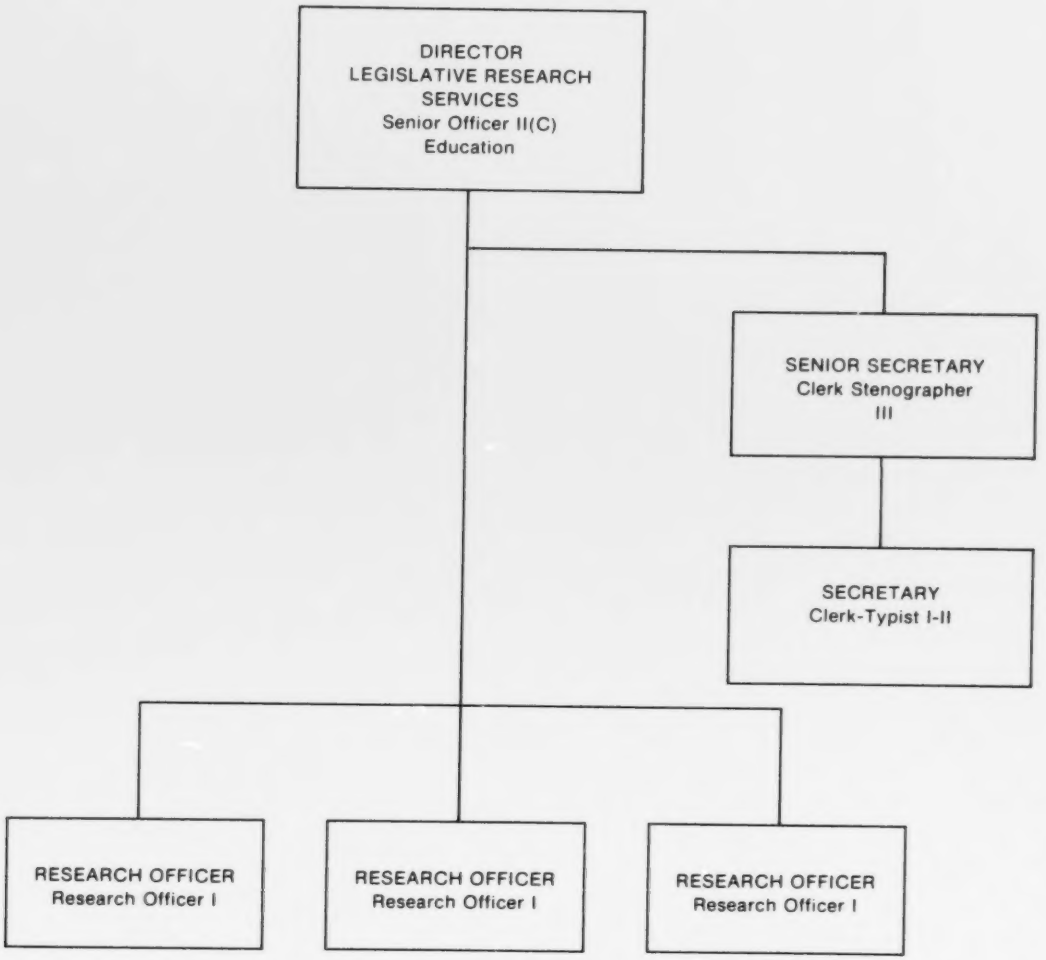


NOTE: The detailed organization chart for each section follows.

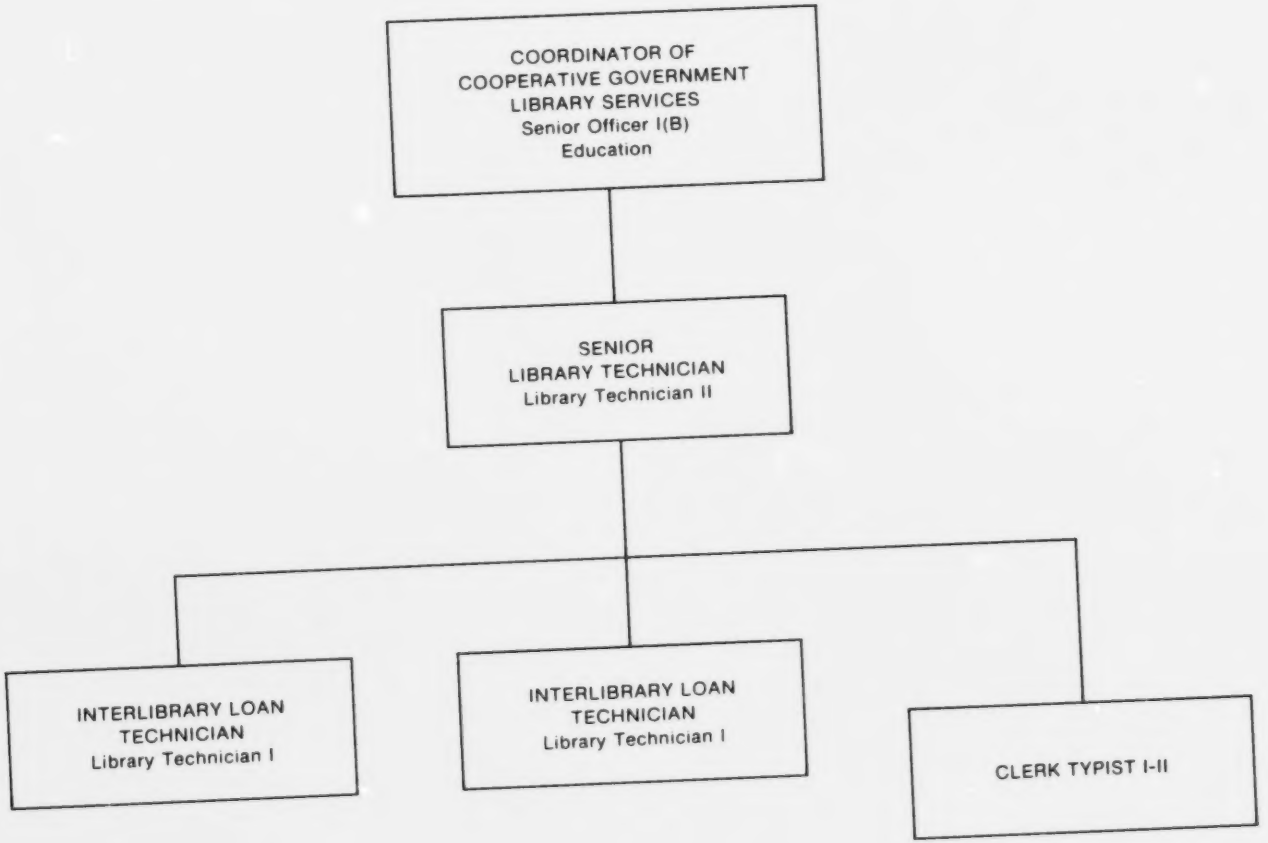
LEGISLATURE LIBRARY - INFORMATION & REFERENCE SERVICES SECTION - 1982



LEGISLATURE LIBRARY - LEGISLATIVE RESEARCH SERVICES SECTION - 1982



LEGISLATURE LIBRARY - COOPERATIVE GOVERNMENT LIBRARY SERVICES SECTION - 1982



C. INFORMATION AND REFERENCE SERVICES SECTION

The Information and Reference Services Section is responsible for providing the following services:

- information and referral to sources of information
- an extensive collection of Canadian federal and provincial government statutes and reports
- a complete collection of all recent Alberta sessional papers and filings
- general reference books, indexes and journals
- monthly lists of new books and reports acquired by the library
- lists of journal articles concerning public issues and the activities of the governments
- an extensive collection of Alberta daily and weekly newspapers and a cross-section of national titles
- files of newspaper clippings concerning public issues and the activities of governments
- online (computer) information service
- interlibrary loans
- photocopy, microform reader/printer and electronic calculating equipment

During 1982, library statistics indicate that approximately 53% of the work performed by the Information and Reference Services Section was for the Legislature, 35% was for the Alberta civil service and 12% was for private citizens.

1. Collection Development and Review

The Information and Reference Services Section is responsible for the development and maintenance of the Legislature Library's collection of resource material. The library's policy in this regard is recorded in a written plan. During 1982, I.C. Langhammer, Documents Librarian, completed a policy statement concerning the acquisition of U.S. federal government publications. A policy statement concerning the acquisition of Commonwealth and other types of international government publications will be completed during 1983.

The Legislature Library's book collection is classified according Library of Congress system and is catalogued using the Anglo-American Cataloguing Rules 2. Its large collection of government publications is organized and indexed using the automated CODOC system and its serials collection can be accessed through the library's card catalogue and computer printouts.

During 1982, 1,848 new book titles and 25,880 government publications were added to the Legislature Library's collection. During the same period, approximately 198 book titles, 2,700 government publications and 375 volumes of serial titles which were duplicate to and/or no longer appropriate to the collection of the Legislature Library were made available to other library organizations directly or through the National Library's Book Exchange Centre, Ottawa. As well, during 1982, the backfiles of twenty-six of the Legislature Library's more useful journals were converted to microform. In many cases, the library's backfiles of these journal titles were also extended through the use of the same medium.

2. Biographical Register of the Alberta Legislature

Each year, members of the library's Information and Reference Services Section receive a large number of inquiries concerning persons who are presently, or who were at sometime, associated with the Alberta Legislature. Sometimes this information is relatively easy to locate. At other times, it is more difficult. The problems encountered by the staff when responding to this type of request has prompted them to prepare a biographical register of the Alberta Legislature. Similar registers are maintained by other parliamentary libraries.

In brief, the register contains significant biographical data concerning Alberta's Lieutenant-Governors, Members of the Legislative Assembly and Assembly officials such as the Clerk, Sergeant-at-Arms, etc. As well, it lists the names of members of provincial cabinets and articles have been prepared concerning how the Province was named, the Legislature

Building, the Mace, provincial emblems and other related subjects.

From May to August, 1975, J. Harvey, a political science student from the University of Alberta was employed to begin the project. During the summers of 1976-1981, this work was continued by H. Judge, P. Stolee, A. Hodgson, H. Long, B. Pashak and A. Dost. By the end of 1981, work on the first fifteen legislatures (1906-1967) had been completed. During 1982, members of the library's permanent staff continued to research this project.

The register is now contained in thirty loose-leaf binders and is in constant use for reference purposes. As a precaution against loss or theft, the work which has been completed to date is being xeroxed. During the spring of 1981, D.B. McDougall, Legislature Librarian, developed a publishing design for the register and final editorial work is proceeding on the volume for the First Legislature with a view to publishing it before the end of 1984. The research for the entire register should be completed up to the end of the 20th Legislature by 31 December, 1986. It is the library's intention to edit and publish the material contained in the register as time and funds permit.

3. Assistance to the Legislative Interns

Since the beginning of the Alberta Legislative Intern Program in 1974, members of the library staff have been assisting the interns with many of their assignments. Following an initial orientation session concerning library services with each new group of interns during September, the library secures borrowing cards for the interns from the University of Alberta and absorbs all related photocopy expense. A happy working relationship continues to exist between the legislative interns and members of the library staff. On a number of occasions, the interns have expressed their appreciation for the assistance that they have received from the Legislature Library while performing their various duties.

4. Providing for Alberta's Involvement in the Micromedia Microlog Service

During 1974, the Province of Alberta joined the other major Canadian provinces contributing copies of significant government publications to the Microlog information service. Subscribers to this service receive microfiche copies of the publications contributed by the various political jurisdictions as well as a printed index to this material. During 1981, the Legislature Library continued to perform the clearinghouse function for Alberta government material. B.A. Sears, the library's Senior Documents Technician, carries out this responsibility.

5. Routine Publications

(a) *New Books in the Library*

Eleven issues of *New Books in the Library* were printed during 1982. This publication is distributed to Members of the Legislative Assembly and some related types of library organizations and civil servants. As at 31 December, 1982, this publication was being prepared by L.R. Buhr, Head of Information and Reference Services, I.C. Langhammer, Documents Librarian, N.H. Musgrove, Technical Services Librarian and L.J. Thunderspirit, Technical Services Assistant.

(b) *Selected Periodical Articles List*

The publication of the *Selected Periodical Articles List* was also continued during 1982. This list cites articles concerning public issues and the activities of governments which should be of interest to Members of the Legislative Assembly, their support staff and the Legislative Interns. Ten issues of this publication were prepared during 1982. As at 31 December, 1982, it was being prepared by S.S. Kujansuu, Serials Librarian, and T.A. Shah, Serials Clerk.

6. Special Publications

In 1977, C.E. Backhaus, former Head of Reference Services, began cooperating with K.L. Powell, Coordinator of Cooperative Government Services, in the compilation of a reference guide entitled "Legislative, Departmental and Interdepartmental Committees of the Province

of Alberta,1905-1977". On 31 March, 1981, C.E. Backhaus resigned from the staff of the Legislature Library and work on her part of the project, the legislative committees, ceased. This research has now been continued by L.R. Buhr, Head of Information and Reference Services. Since the work has already been completed for departmental and interdepartmental committees, it will now be published separately. The material gathered concerning legislative committees will be considered for publication when that particular part of the project has been completed.

D. COOPERATIVE GOVERNMENT LIBRARY SERVICES SECTION

The Cooperative Government Library Services Section of the Legislature Library is responsible for providing technical counsel concerning the development of provincial government special library operations and coordinates some of the cooperative programs which have been established among provincial government libraries. A list of these programs follows:

- Alberta Government Libraries' Union Catalogue. This catalogue is an index to the collections of a cross-section of provincial government libraries.
- Union List of Serials in Alberta Government Libraries. This list indicates the location of a large number of news magazines and research journals which are subscribed to by a cross-section of provincial government libraries.
- Alberta Government Libraries' Interlibrary Loan Service. This service facilitates interlibrary loan service between provincial government libraries and the University of Alberta Library.
- *Directory of Alberta Government Libraries.*
- *Alberta Government Libraries' Newsletter.*
- Cooperative acquisition and use of expensive indexing guides and catalogue card duplicating equipment.

As noted previously in this report, the Legislature Library has no line authority over provincial government libraries. These libraries are administered and financed by the parent agency or department.

1. Consulting Services Provided to Provincial Government Agencies Concerning the Development of Special Library Operations

During 1982, the Cooperative Government Library Services Section continued to provide technical counsel to department libraries and provincial government officials concerning the development of special library operations. The majority of questions received were related to acquisition and cataloguing procedures, sources of library supplies and equipment and the details of provincial regulations which apply to special libraries. As well, however, the Coordinator also counselled the Alberta Utilities and Telephones Library concerning related automated systems and the Alberta Treasury, Alberta Government Services and Alberta Tourism and Small Business libraries concerning general library operations. In addition to this, the section responded to many queries related to employment opportunities in Alberta government libraries.

2. Status of the Alberta Government Libraries' Union Catalogue

The Cooperative Government Library Services Section is responsible for maintaining the Alberta Government Libraries' Union Catalogue. This catalogue provides author/main entry and title access to the collections of a cross-section of provincial government libraries. The purpose of the catalogue is to provide for the more efficient utilization of library resources in the Province of Alberta. The following government libraries are contributors:

- Alcoholism and Drug Abuse
- Attorney General Law Libraries
- Consumer and Corporate Affairs

— Culture
— Economic Development
— Education
— Energy and Natural Resources
— Environmental Council of Alberta
— Federal and Intergovernmental Affairs
— Government Services - Information Services Division
— Hospitals and Medical Care
— Housing and Public Works
— Labour
— Legislature Library
— Municipal Affairs
— Ombudsman
— Personnel Administration Office
— Recreation and Parks
— Social Services and Community Health
— Solicitor General
— Tourism and Small Business
— Transportation
— Treasury, including Bureau of Statistics and Corporate Tax
— Worker's Health, Safety and Compensation

In order to improve the efficiency of the union catalogue and provide for its future expansion, the Cooperative Government Library Services Section automated it during 1980 utilizing the SPIRES system through the University of Alberta. The first COM (computer-output-microfiche) version of the catalogue was issued during November, 1981. The new automated list, which includes all material published after 1979, is available to other libraries through the Cooperative Government Libraries Services Section. It is updated three times per year and contains 11,959 entries. The older card catalogue, which is now closed, contains 126,672 entries.

3. Status of the Union List of Serials in Alberta Government Libraries

The Cooperative Government Library Services Section is also responsible for the maintenance of the Union List of Serials in Alberta Government Libraries. It provides a comprehensive list of news magazines and research journals which are located in a cross-section of government libraries. It is an automated title entry catalogue and its purpose is to provide for the more efficient use of library resources within the Province of Alberta. Related policy is established by the Union List of Serials Committee, Alberta Government Libraries' Council. During 1982, S.S. Kujansuu, the Legislature Library's Serials Librarian, served as Chairperson of this committee.

As at 31 December, 1982, the union list contained 5,961 title entries and the following libraries were contributors:

— Agriculture
— Alcoholism and Drug Abuse
— Consumer and Corporate Affairs
— Culture
— Economic Development
— Education
— Energy and Natural Resources
— Energy Resources Conservation Board, Calgary
— Environment
— Environment Research Centre, Vegreville
— Government Services
— Historic Resources, Aberta Culture
— Housing and Public Works
— Labour

— Legislature Library
— Municipal Affairs
— Personnel Administration
— Recreation and Parks
— Social Services and Community Health
— Soliciter General
— Transportation
— Treasury including Bureau of Statistics
— Workers' Health, Safety and Compensation

The following new contributors were accepted by the Union List of Serials Committee for inclusion during 1983:

— Attorney General Law Libraries
— Hospitals and Medical Care

During 1982, six individual training sessions were held to instruct new participants and new coders from present contributors. The most recent revision of the list was produced during March, 1982, and was distributed to Alberta provincial government libraries. The COM version of this list was produced during April, 1982, and was made available to other types of libraries at a cost of $3.00 per copy.

Following joint studies during the period 1981-1982, the Cooperative Government Library Services Section and the Computing Services Division, Alberta Government Services, determined that the Union List of Serials in Alberta Government Libraries would be more efficient if it were produced using the SPIRES system through the University of Alberta. During the same period of time, K.L. Powell, Coordinator of Cooperative Government Library Services, was serving as a member of the Joint ACCL/AGLC (Alberta Council of College Librarians/Alberta Government Libraries' Council) Union List of Serials Committee which studied the feasibility of amalgamating their respective union lists utlizing the SPIRES system through the University of Alberta. In December, 1982, it was determined that a joint list would be produced during the spring of 1983. This cooperation will result in a more comprehensive union list of serials which should be more useful for interlibrary loan purposes.

During 1982, the Cooperative Government Library Services Section also continued its efforts to locate and record the ISSN(International Standard Serial Number) numbers of the titles listed in the Union List of Serials in Alberta Government Libraries. To date, it has determined 1,453 out of a total of 3,751 of these numbers. This data will be useful for future automation projects.

4. Alberta Government Libraries' Interlibrary Loan Service

The Alberta Government Libraries' Interlibrary Loan Service was established during August, 1979, to facilitate interlibrary loan service between Alberta government libraries and the University of Alberta Library. The Cooperative Government Library Services Section of the Legislature Library absorbs all of the administrative costs of this program. User libraries are charged for the cost of related labour. During 1982, 9,031 requests for interlibrary loan service were processed.

Because of the rapid growth in the volume of requests received for this service during the period 1979-1982, a part-time wage person, K.A. Stokowski, was employed from November, 1981, to August, 1982, to assist the Interlibrary Loan Technician. An additional permanent staff Interlibrary Loan Technician was then employed to assist in this work.

As well, during 1982, the related interlibrary loan policy and procedure manual was revised and by 31 December, 1982, a study will be completed by the Cooperative Government Library Services Section concerning the most common journal title sources of government library interlibrary loan requests. This information will be useful for cooperative collection building purposes.

5. Routine Publications

(a) *Alberta Government Libraries' Newsletter*

During 1982, the Cooperative Government Library Services Section continued to publish the *Alberta Government Libraries' Newsletter*. The purpose of this newsletter is to keep government library staff informed concerning new developments in the field of information science, significant upcoming events, staff appointments and opportunities for employment. The newsletter is distributed to Alberta government libraries free of charge and is available to other organizations at the rate of $8.00 per year. Eleven issues of the newsletter were published during 1982.

(b) *Directory of Alberta Government Libraries*

The Cooperative Government Library Services Section has been publishing the *Directory of Alberta Government Libraries* since 1973. It is an essential aid to local service, particularly when securing library material through interlibrary loan. During 1982, two editions were published.

The increasing size of this publication resulted in a decision to produce the directory using the TEXTFORM system through the University of Alberta. Part of this increase was caused by the inclusion of a large number of department branch libraries which had been previously omitted.

6. Special Publications

In 1977, K.L. Powell, Coordinator of Cooperative Government Library Services, began cooperating with C.E. Backhaus, former Head of Reference Services, in the compilation of a reference guide entitled "Legislative, Departmental and Interdepartmental Committees of the Province of Aberta, 1905-1977". On 31 March, 1981, C.E. Backhaus resigned from the staff of the Legislature Library and, consequently, work on her part of the project ceased. However, the Cooperative Government Library Services Section continued to work on their part of this guide and by the end of 1982, they had completed their list of departmental and interdepartmental committees, as well as the related indexing, up to and including 1980. Consequently, a decision was made to proceed by publishing their part separately. This publication, entitled "Reference Guide to Alberta Government Committees: 1905-1980", should be available by spring, 1983.

E. LEGISLATIVE RESEARCH SERVICES SECTION

Many parliamentary libraries in the Commonwealth have either been studying the possibility of, or have already established research units. This trend has become quite common in the United States as well. Research units differ from information and reference units in that the related staff are generally subject specialists and not professional librarians. Research units provide indepth information services rather than the shorter responses to inquiries and the more general type of directional assistance given by information and reference units. As well as serving individual parliamentarians, research units also assist legislative committees with their information requirements. At the present time, only two other provinces in Canada, Ontario and Quebec, provide research services.

During 1978, Alberta's Legislature Librarian completed his research concerning this subject and submitted a report to the Speaker of the Legislative Assembly and the Special Select Committee on Members' Services proposing the establishment of a nine person research section at the Legislature Library during the period 1980-1986. The implementation period has since been reduced to 1980-1984. He then requested the funds required to employ the first four staff members for the section in the library's 1981/82 estimates. This request was approved and, following an extended delay in the classification of these positions, the Legislature Library began staffing the unit. As at 31 December, 1982, the permanent staff establishment of the section consisted of six persons: a Director, three Research Officers and two Secretaries. The subject areas covered are

political science, public administration, law and economics. In compliance with the implementation plan, an additional Research Officer has been requested for 1983. The section began providing service during the Fourth (spring) session of the Nineteenth Legislature.

During the month of June, the Legislative Research Services Section was moved from its temporary quarters at 10808-99 Ave. to its new permanent quarters at 9925-109 St. It is now in the process of acquiring a word processing unit, essential equipment for an operation of this type.

F. MICROFILMING THE LEGISLATURE LIBRARY'S COLLECTION OF PROVINCIAL WEEKLY NEWSPAPERS

Since it was officially established in 1906, the Legislature Library has been acquiring and maintaining a collection of the majority of Alberta newspapers. The object of this policy has been to help Members of the Legislative Assembly keep informed concerning developments in their constituencies while they are away from home when the Legislature is sitting. The collection now consists of 531 titles of which 119 are current and has become an invaluable source of information concerning local history. However, over the years, the acid content of the newspapers has resulted in the decay and gradual disintegration of the earlier issues of many titles. A considerable amount of concern has been expressed about the existing condition of the collection and it has been determined that the newspapers should be preserved by microfilming.

Following the failure of the Provincial Archives to undertake this project, the Legislature Librarian developed a proposal for funding the microfilming during the fall of 1976. He recommended that $15,000.00 per year be provided for eleven years and included this plan in the library's estimates for 1977/78. This plan was approved, and since that time, an additional $15,000.00 per year and one permanent staff Microforms Clerk have been added to the program.

Because they are used more for research purposes, newspaper titles published in regional centres are being microfilmed first unless representatives from a particular community or the publisher of a local paper come forward and offer to assist the Legislature Library by supplying issues which are missing from its collection. In this case, the community concerned is placed on a separate short list.

The main problems presently being encountered during the course of this project are the delays being experienced in receiving the issues which are missing from the Legislature Library's collection from cooperating organizations and the length of time it takes to complete microfilming each community's newspapers.

As at 31 December, 1982, the newspaper titles for the communities of Edson, Grande Prairie, Banff, Barrhead, Leduc, Peace River, Blairmore, Tofield, Youngstown, Pincher Creek, Irma, Acme, Stony Plain, Cardston, some previously unfilmed Calgary, Medicine Hat, Lethbridge and Strathcona titles, Fort Macleod, Hanna and Stettler have been completed as well as the following other language newspapers: *Le Progres, Le Progres Albertain, Alberta Herold and L'Etoile de St. Albert.* Athabasca, Fairview, Coleman, Airdrie, Alliance, Sedgewick, Consort and Viking are scheduled for microfilming during 1983.

G. RECORDS MANAGEMENT

During 1982, the Legislature Library's *Library Handbook*, local administrative policy statements and filing system were revised. During the month of July, the library completed the formal disposition of its administrative and financial records for the period 1974-1976 and some old library equipment was turned over to the Surplus Sales Branch, Alberta Government Services, according to the related guidelines. As well, during 1982, a new system was developed for recording Public Work's furnishings which are held by detached units (i.e. Cooperative Government Library Services and Legislative Research Services Sections). As at 31 December, 1982, this system was in place.

H. PREMISES

During the summer of 1982, a considerable amount of painting and general repair work was done to the premises of the Legislature Library proper. However, none of the more extensive renovations referred to in previous annual reports were carried out.

As noted in Section E. of this report, the Legislative Research Services Section was moved from its temporary shared quarters with the Cooperative Government Library Services Section at 10808-99 Avenue to its new permanent quarters at 9925-109 Street. This move has had the general effect of improving the working conditions for both sections considerably. Both units now occupy completely conventional office accommodation.

The upgrading of shelving in library storage areas continues. During 1982, more of the old wooden shelving in Library Vault #51 (formerly #30) was replaced. This change has had the effect of improving the efficiency of storage in this area. During 1983, the library plans to continue shelving its new storage facility at 10808-99 Avenue.

Alberta Housing and Public Works planners have informed the Legislature Librarian that some Legislature support facilities may be moved to the present Agriculture Building following the completion of the Department of Agriculture's new facilities and the subsequent renovation of the existing building. Some planning was done in this respect during the spring of 1982 and the Legislature Librarian is continuing to plan for the possible removal of some library functions to that location.

Finally, at approximately 2:30 a.m., Friday, 29 October, 1982, the Legislature Library was broken into. The point of entry was a window in one of the library's balcony doors. Other than the broken glass, no other damage was done and no library material was stolen. It should be noted here that the library was also broken into, by drilling out one of the balcony doors, on the night of 19/20 June, 1974. On this occasion, the "Books of Remembrance" were stolen. They were returned by a private citizen who found them in early April, 1976. As in 1974, methods are being studied to further improve the physical security of the Legislature Library.

I. LIBRARY INVOLVEMENT IN RELATED STUDIES AND SURVEYS

As well as responding to many less significant requests for directory type information on a routine basis, the Legislature Library also participated in the following more extended studies during 1982:

Archives Committee, Canadian Historical Association Survey
Alberta Legislature Library Provincial Emblems Survey
Armstrong Browning Library Survey
B.L. Anderson User Services Offered by Special Libraries/Information Centres Survey
Canadian Association of Law Libraries Anglo-American Cataloguing Rules 2 Survey
Canadian Plains Research Center Research Project Survey
Correctional Services Canada Data Processing and Microfilm Survey
Federation Internationale de Documentation, Research and Development Projects in Documentation and Librarianship Survey
International Federation of Library Associations Survey Concerning Canadian Parliamentary Libraries
Legislative Assembly of Nova Scotia Parliamentary Publications Survey
Library Association of Alberta's Continuing Eductional Needs Assessment
National Library of Canada Cataloguing in Publication Survey/Questionnaire
National Library of Canada Survey of Resources for Native Studies in Canadian Libraries
Resource Network Committee, National Library Advisory Board, Conservation and Preservation of Canadian Newspapers Survey

Resource Network Committee, National Library Advisory Board, Interlibrary Loan and Document Delivery Survey
R.R. Bowker Company Copyright, Copy Availability and Copy Delivery Survey

The Legislature Library's participation in these studies will have the long-term effect of improving local library service.

J. LOCAL, PROVINCIAL, NATIONAL AND INTERNATIONAL REPRESENTATION IN RELATED ASSOCIATIONS AND ORGANIZATIONS

As at 31 December, 1982, the Legislature Library was either a corporate or institutional member of the related associations and organizations:

Alberta Association of Library Technicians
Alberta Government Libraries' Council
Alberta Information Retrieval Association
Association for Canadian Studies
Association of Parliamentary Librarians in Canada
Bibliography Society of Canada
Canada West Foundation
Canadian Association for Information Science
Canadian Association of Law Libraries
Canadian Historical Association
Canadian Library Association
Canadian Study of Parliament Group
Commonwealth Library Association
Edmonton Library Association
Edmonton Online Users Group
C.D. Howe Research Institute
The Heraldry Society of Canada
Heritage Canada
Historical Society of Alberta
Indexing and Abstracting Society of Canada
Institute of Public Administration in Canada
International Federation of Library Associations
Legislative Reference Section, Social Science Division, Special Library Association
Library Association of Alberta
Pacific Northwest Library Association
Western Canada Chapter, American Society for Information Science

As well, the following members of the library's permanent staff served in the capacities noted during 1982:

L.R. Buhr, Head of Information and Reference Services - Government Documents Committee, Library Association of Alberta
E.V. Cardy, Senior Library Technician - Union List of Serials Committee, Alberta Government Libraries' Council
S.S. Kujansuu, Serials Librarian - Chairperson, Union List of Serials Committee, Alberta Government Libraries' Council
I.C. Langhammer, Documents Librarian - Second Vice-President, 1982 Conference Co-Chairman and Local Arrangements Committee, Government Documents and Intellectual Freedom Committee, Library Association of Alberta, and Government Documents Committee and Council Ad Hoc Committee on Government Publications, Canadian Library Association
D.B. McDougall, Legislature Librarian - President, Association of Parliamentary Librarians in Canada, and Member, Alberta Library Network Assembly
K.L. Powell, Coordinator of Cooperative Government Library Services - Union List of Serials

Committee, Alberta Government Libraries' Council, Alberta Council of College Librarians/ Alberta Government Libraries' Council Joint Union List Task Force, and Member, Alberta Library Network Assembly

L.J. Shurko, Serials Technician - Secretary, Alberta Association of Library Technicians

L.J. Thunderspirit, Newsletter Committee, Alberta Association of Library Technicians

The Legislature Library's representation and participation in the activities of these organization represents the Province of Alberta's concern for, and interest in, related research and library development. As well, participating staff members gain knowledge and skills which assist them in the conduct of their duties at the library.

K. PUBLIC RELATIONS

When appropriate, the Legislature Library cooperates with the Legislative Assembly, government officials and other organizations and individuals by permitting the use of its facilities for other purposes. During the month of February, library facilities were used to assist in the production of a film entitled "Edmonton Chronicles" by Century II Motion Pictures Limited. On 4 March, 1982, the library was used for a reception following the official opening of the Fourth Session of the 19th Legislature. Another reception was held in the library following the unveiling of the statues of Princess Louise Alberta and Chief Crowfoot on 10 March, 1982.

A telephone answering service was installed at the Legislature Library in 1982 to assist library users who telephone for service when the library is closed. The answering service informs the caller concerning the library's hours of service.

Approximately 11,568 tourists visited the Legislature Library during 1982 as well as a number of delegations from other parts of Canada and the world. During the same period of time, the library counselled many persons who were seeking employment in Alberta libraries.

L. INSTRUCTIONAL SERVICES PROVIDED BY THE LEGISLATURE LIBRARY

Each year, members of the library staff are asked to provide instruction concerning some aspect of bibliography, library management or the Legislature Library's service program to individuals and groups.

During the month of January, K.L. Powell, Coordinator of Cooperative Government Library Services, and E.V. Cardy, Senior Library Technician, instructed staff members of Canada Immigration and Manpower's library concerning inputting and editing data for the Alberta Government Libraries' Union Catalogue.

In February, I.C. Langhammer, Documents Librarian, made a presentation concerning the administration of government publications collections to students of Grant MacEwan College's library technology program and K.L. Powell, Coordinator of Cooperative Government Library Services, and E.V. Cardy, Senior Library Technician, instructed staff members of Alberta Energy and Natural Resources', Recreation and Parks' and Social Services and Community Health's libraries concerning inputting and editing data for the Alberta Government Libraries' Union Catalogue.

During March, D.B. McDougall, Legislature Librarian, and M.L. Pett, former Serials Librarian, gave a presentation concerning the Legislature Library to a class of library technology students from Grant MacEwan College. As well, the Legislature Librarian gave a lecture at the Faculty of Library Science, University of Alberta, concerning budgeting for special library operations.

In April, I.C. Langhammer, Documents Librarian, gave a student from the Faculty of Library Science, University of Alberta, orientation concerning the Legislature Library and its CODOC system and K.L. Powell, Coordinator of Cooperative Government Library Services, gave a presen-

tation concerning the Joint Alberta Council of College Librarians'/Alberta Government Libraries' Council's Union List of Serials project to the Alberta Council of College Librarians.

During May, the Legislature Librarian also gave instruction to the Legislature Building Tour Service concerning the Legislature Library; J.E. McDonough, Director of Legislative Research Services, addressed a regular meeting of the Alberta Government Libraries' Council concerning the functions of the Legislative Research Services Section; K.L. Powell, Coordinator of Cooperative Government Library Services, and L.J. Shurko, former Interlibrary Loan Technician, gave a presentation at the Alberta Government Libraries' Council's Interlibrary Loan Workshop and L.R. Buhr, Head of Information and Reference Services, gave instruction to several Summer Temporary Employment Program Employees hired by the Government Members Research Branch concerning the use of the Legislature Library.

In June, D.B. McDougall, Legislature Librarian, counselled a Quebec exchange student concerning automation in special libraries and J.E. McDonough, Director of Legislative Research Services, counselled a representative from the Department of Political Science, University of Alberta, concerning the role of the Legislative Research Services Section. He also counselled a representative of George Mason University, Virginia, concerning Canadian government. I.C. Langhammer, Documents Librarian, instructed the same person concerning the administration of Canadian government publications collections, served as Convenor of a seminar concerning freedom of information at the 1982 Conference of the Canadian Library Association and prepared an information package for C.L.A. concerning the same subject. As well, L.R. Buhr, Head of Information and Reference Services, counselled Alberta Attorney General Courts Library staff concerning the organization of government publication collections and the Legislature Library provided for the practicum of a student from the Faculty of Library Science, University of Alberta.

During July, I.C. Langhammer, Documents Librarian, gave instruction to a representative of the University of Alberta Library's Government Publications Section concerning CODOC.

In September, D.B. McDougall, Legislature Librarian, L.R. Buhr, Head of Information and Reference Services, and I.C. Langhammer, Documents Librarian, spoke to the 1982/83 Legislative Interns concerning the Legislature Library's service program, its government publications collection and the use of statutes.

During October, the same persons provided orientation concerning the Legislature Library to the Legislative Librarian, Province of Saskatchewan; K.L. Powell, Coordinator of Cooperative Government Library Services, gave a presentation concerning the Joint Alberta Council of College Librarians'/Alberta Government Libraries' Council's Union List of Serials project to the Alberta Council of College Librarians; I.C. Langhammer, Documents Librarian, counselled two students from the Faculty of Library Science, University of Alberta, concerning the organization of the Legislature Library's government publications collection and L.R. Buhr, Head of Information and Reference Services, wrote an article concerning the services of the Legislature Library for the Association of Library Technicians' Newsletter.

In November, L.R. Buhr, Head of Information and Reference Services, gave orientation concerning the Legislature Library to a research methods class from Grant MacEwan College and I.C. Langhammer, Documents Librarian, and B.A. Sears, Senior Documents Technician, also gave orientation concerning the Legislature Library to a library technology class from Grant MacEwan College. As well, I.C. Langhammer made a presentation at the Faculty of Library Science, University of Alberta concerning freedom of information.

During December, K.L. Powell, Coordinator of Cooperative Government Library Services, gave instruction to a representative of the Southern Alberta Institute of Technology concerning the SPIRES data inputting system and I.C. Langhammer, Documents Librarian, participated in a panel discussion at the Faculty of Library Science, University of Alberta, concerning the administration of government documents collections.

M. PARTICIPATION IN THE ALBERTA GOVERNMENT LIBRARIES' COUNCIL

During 1974, the Alberta Government Libraries' Council was organized to improve library service through better communication and cooperation. Most of the council's work is accomplished through committees. Similar organizations exist in the Canadian federal government and the provinces of Nova Scotia, Ontario and Saskatchewan.

During 1982, E.V. Cardy, Senior Library Technician, and K.L. Powell, Coordinator of Cooperative Government Library Services, served on the council's Union List of Serials Committee. S.S. Kujansuu, Serials Librarian, chaired this committee and in the interest of good communication between the Legislature Library and the council, K.L. Powell serves as an ex-officio member of the council executive.

N. THE LEGISLATURE LIBRARY AND ALBERTA LIBRARY SERVICE STUDIES

Since 1974, Alberta Culture, the Library Association of Alberta and other organizations have conducted a number of studies concerning Alberta library service. The Legislature Library has contributed to many of these. At the present time, D.B. McDougall, Legislature Librarian, and K.L. Powell, Coordinator of Cooperative Government Library Services, are serving as members of the Alberta Library Network Assembly. This Assembly is studying means of improving library service in Alberta through resource sharing. During 1983, the Legislature Library will continue to participate in these types of endeavors.

O. STAFF DEVELOPMENT

Human resources are often neglected during the development of an organization. Opportunities should be provided for all staff members to improve their knowledge and skills. The Legislature Library has a staff development policy which provides assistance to staff members when this type of support is appropriate. During 1982, the following members of the Legislature Library's staff participated in the courses and programs noted below:

During the month of January, L.R. Buhr, Head of Information and Reference Services, I.C. Langhammer, Documents Librarian, and S.S. Kujansuu, Serials Librarian, attended the ACES (Alberta Computerized Enquiry System) training session at the Alberta Research Council. L.R. Buhr also attended the Personnel Administration Office course "Human Resource Management".

In February, N.H. DeJager, Technical Services Librarian, attended the Personnel Administration Office course "Human Resource Management"; M.L. Pett, former Serials Technician, attended the same office's course "Career Development for Women" and the Edmonton Library Association's/Canadian Association for Library and Information Sciences' workshop "Introduction to Records Management" and B.A. Sears, Senior Documents Technician, took the Grant MacEwan College/University of Alberta Extension Department course "Legal Bibliography and Research Methods".

During March, J.E. McDonough, Director of Legislative Research Services, and C.L. Gall, Research Officer, attended the IPAC (Institute for Public Administration in Canada) lecture entitled "The Canada Act (1980)". J.E. McDonough also attend the IPAC seminar "Economic and Political Development in Western Canada"; I.C. Langhammer, Documents Librarian, attended the Manitoba Institute of Management course "Better Supervision" and S.S. Kujansuu, Serials Librarian, attended advanced courses concerning the ORBIT data base.

In April, I.C. Langhammer, Documents Librarian, N.H. DeJager, Technical Services Librarian, S.S. Kujansuu, Serials Librarian, B.A. Sears, Senior Documents Technician, and E.V. Cardy,

Senior Library Technician, attended an INFOGLOBE workshop; I.C. Langhammer, Documents Librarian, and S.S. Kujansuu, B.A. Sears and E.V. Cardy attended the 1982 Conference of the Library Association of Alberta; S.S. Kujansuu attended a New York Times Information Bank workshop and N.L. Tulk, Documents Clerk, took the Personnel Administration Office course "Receptionist Training".

During May, K.L. Powell, Coordinator of Cooperative Government Library Services, attended the Personnel Administration Office course "Budgeting and Financial Control in the Alberta Government"; C.L. Gall, Research Officer, attended the Legal Education Society of Alberta's seminar "Investment Survival and Income Tax Planning in the 1980's"; G.A. Boyer, Senior Secretary, completed the Xerox Key Operators Course; N.H. DeJager, Technical Services Librarian, attend the Canadian Association of Law Libraries annual conference as well as the preconference workshop concerning the British legal system, and L.R. Buhr, Head of Information and Reference Services, attended the Alberta Government Libraries' Council workshop concerning interlibrary loan.

In June, I.C. Langhammer, Documents Librarian, B.A. Sears, Senior Documents Technician, E.V. Cardy, Senior Library Technician, and M.L. Pett, former Serials Librarian, attended the 1982 Conference of the Canadian Library Association; L.J. Shurko, Serials Librarian, and L.J. Thunderspirit, Technical Services Assistant, attended the annual conference of the Association of Library Technicians in Alberta; J.E. McDonough, Director of Legislative Research Services, attended a special lecture at the University of Alberta entitled "The Twilight of Authority: Can We Give Canadian Democracy a Human Face" and C.L. Gall, Research Officer, attended seminars entitled "Charting the Charter", "Human Rights Under the New Constitution" and "Surface Rights".

During August, D.B. McDougall, Legislature Librarian , and S.S. Kujansuu, Serials Librarian, attended the 1982 Conference of the International Federation of Library Associations and J.E. McDonough, Director of Legislative Research Services, attended the 1982 Conference of the Institute of Public Administration of Canada.

In September, D.B. McDougall, Legislature Librarian, and S.S. Kujansuu, Serials Librarian, attended the Canadian Micrographic Association Exhibition; L.R. Buhr, Head of Information and Reference Services, attended the Personnel Administration Office course "Managing the Decision Process"; B.A. Sears, Senior Documents Technician, attended the same organization's course "Managing Conflict" and J.M. Dieno, Microforms Clerk, attended their course "Interpersonnel Communications". As well, L.R. Buhr, Ingrid Langhammer, Documents Librarian, B.A. Sears and I.A. Broersen, Documents Technician, took orientation concerning the use of Alberta Government Services' Standards and Specifications Library.

During October, D.B. McDougall, Legislature Librarian, and L.R. Buhr, Head of Information and Reference Services, attended the 1982 Conference of the Association of Parliamentary Librarians in Canada; E.V. Cardy, Senior Library Technician, attended the University of Alberta Computing Services course "AJ510 Operation and Visual Editing"; G. Gosen, Interlibrary Loan Technician, attended the same organization's "Introduction to Computing" and "MTS and Editor Fundamentals"; L.R. Buhr attended the Edmonton Business Show and I.C. Langhammer, Documents Librarian, N.H. DeJager, Technical Services Librarian, S.S. Kujansuu, Serials Librarian, B.A. Sears, Senior Documents Technician, L.J. Shurko, Serials Technician, and N.L. Tulk, Documents Clerk, attended the 1981 Census Workshop sponsored by the Alberta Bureau of Statistics.

In November, E.V. Cardy, Senior Library Technician, attended the University of Alberta Computing Services course "MTS Overview" and G. Gosen, Interlibrary Loan Technician, attended the same organization's "AJ510 Operation and Visual Editing" and "MTS Overview" courses. As well, the same two persons also attended their "Introduction to SPIRES" course. J.E. McDonough, Director of Legislative Research Services, attended the 1982 Regional Conference of the Institute of Public Administration of Canada, S.S. Kujansuu, Serials Librarian, and L.J. Shurko, Serials Technician, attended a Union List of Serials in Alberta Government Libraries coding workshop; B.A. Sears, Senior Documents Technician, took a first aid refresher course and C. Yung, Clerk Typist I-II, attended the University of Alberta Computing Services' "AJ510 Operation and Visual Editing" and "MTS Overview" courses.

During December, K.L. Powell, Coordinator of Cooperative Government Library Services, attended a University of Alberta Computing Services workshop entitled "Introduction to SPIRES".

And finally, in 1982, D.B. McDougall, Legislature Librarian, completed the courses "Comparative Librarianship" and "Library Systems and Networks" at the Faculty of Library Science, University of Alberta.

P. STATISTICS - 1982

It is important that library organizations maintain statistical records concerning the size of their collection and levels of production and service. Although some caution must be exercised when interpreting this type of information, it is essential for evaluation and planning purposes.

1. INFORMATION AND REFERENCE SERVICES SECTION

(a) Size of Complete Collection (by conventional count)		140,513
(b) Number of Serial (i.e. news magazines and research journals) Titles Received and Retained		491
(c) Number of Newspaper Titles Received		147
(d) Number of Books Received		1,848
(e) Number of Government Publications Received		25,880
Source: Canadian Federal Government	—35%	
Alberta	—27%	
Other Canadian Provinces	—26%	
Other Jurisdictions	—12%	
(f) Number of Pamphlets Received		104
(g) Number of Items Indexed by Conventional Cataloguing		1,721
(h) Number of Government Publications Now Indexed Using the CODOC Automated System		33,586 titles
(i) Number of Issues of *New Books in the Library* Published		11
(j) Number of Issues of the *List of Selected Periodical Articles Published*		10
(k) Number of Bulletin Board Displays Prepared		24
(l) Circulation (Items borrowed for use outside library premises)		7,835*
(m) Number of Requests for "Quick" Information Service (Take Less Than 15 Minutes to Service)		6,717
(n) Number of Requests for Extended Reference or Research Service		611
(o) Number of Photocopies Produced for Reference Services		68,354
(p) Number of Requests for Interlibrary Loans Serviced by the Reference Services Section		285
(q) Use of Library:		
Members of the Legislature		53%
Civil Service		35%
Private Citizens		12%

2. COOPERATIVE GOVERNMENT LIBRARY SERVICES SECTION

(a) Size of the Alberta Government Libraries' Union Catalogue	138,631 titles
(b) Number of New Titles Added to the Alberta Government libraries' Union Catalogue	11,483
(c) Number of Titles Withdrawn from the Alberta Government Libraries' Union Catalogue	2,130
(d) Number of Agencies Contributing to the Alberta Government Libraries' Union Catalogue	22

*During 1982, it was noted that the library's circulation figures were omitted from the annual reports for the years 1979, 1980 and 1981. They are as follows: 1979 - 6,377, 1980 - 6,449 and 1981 - 7,971.

(e) Size of the Union List of Serials in Alberta Government Libraries ..... 5,961 titles
(f) Number of Libraries Contributing to the Union List of Serials in Alberta Governmen Libraries 23
(g) Number of Requests serviced by the Alberta Government Interlibrary Loan Service 9,031
(h) Number of Issues of the *Alberta Government Libraries' Newsletter* Published 11
(i) Number of Issues of the *Directory of Alberta Government Libraries* Published 2

3. LEGISLATIVE RESEARCH SERVICES SECTION

(a) Oral Consultations
By Telephone 14
In person
M.L.A. 10
Staff Person 12
(b) Written Communications
Inquiries 10
Projects 25

Judgements concerning the performance of most library operations are usually based on a study of progress in the following areas:

1. Circulation (i.e. Items borrowed for use outside library premises) ..... –2%
2. Information and Reference Service
Quick Information and Reference Service ..... +5%
Extended Information and Reference Service ..... –16%

The three main reasons for the lower volumes of service are that the House sat fewer days during 1982 than 1981 (40 days or —52%), a general election was held on 2 November and the library's new Legislative Research Services Section is servicing some of the more extended requests for information service that used to be completed by the Information and Reference Services Section.

Q. FUTURE OBJECTIVES

1. Short Term Objectives

Project	Deadline
Complete the Legislature Library's Annual Report for 1983	31 January, 1983
Complete Planning Related to Summer Projects	28 February, 1983
Complete Local Conference Attendance and Wage Plan for the 1983/84 Fiscal Year	31 March, 1983
Disposition of 1981 Administrative Records to Temporary Storage	30 April, 1982
Commence Summer Projects	1 May, 1983
Order Equipment Requirements for 1983/84	30 June, 1983
Complete the Legislature Library's Estimates for the 1984/85 Fiscal Year	31 July, 1983
Complete the Employment of New Library Staff, Including Pages, for the 1983/84 Fiscal Year	31 August, 1983
Complete Planning Related to Possible Occupancy of the Legislature Annex	30 September, 1983
Make Final Decision Concerning the Publication of the Reference Guide to Alberta Legislative Committees	30 November, 1983
Complete Microfilming Eight More Alberta Weekly Newspapers from the Legislature Library's Collection	1 December, 1983
Complete the Final Section of the Legislature Library's Collection Policy (Commonwealth and International Publications)	31 December, 1983

2. Long Term Objectives

Complete the Establishment of the Legislative Research Services Section	31 December, 1984
Complete the Compilation of the Biographical Register of the Alberta Legislature for the First Nineteen Legislatures	31 December, 1986
Complete Microfilming the Legislature Library's Collection of Alberta Weekly Newspapers	31 December, 1988

R. BUDGET

The Legislature library's Budget for the 1982/83 fiscal year (i.e. 1 April, 1982 to 31 March, 1983) is $922,438.00. As at 31 December, 1982, the library's budget for the 1983/84 fiscal year was estimated at $993,168.00. This represents an overall increase of +7.7% and is basically a "no growth" budget.

Details concerning the Legislature Library's estimates for the 1982/83 and 1983/84 fiscal years follow:

ACCOUNT	1982/83	1983/84
Staff		
Salaries	$524,337	$564,512
Wages	42,144	35,640
Employer Contributions	57,191	68,648
Allowances and Supplementary Benefits	10,730	12,018
Total	$634,402	$680,818
Supplies and Services		
Travel and Relocation	18,000	18,700
Freight and Postage	3,500	2,500
Rental of Assets	19,800	21,900
Telephones and Communications	3,350	2,000
Repair and Maintenance - Equipment	3,500	3,500
Professional, Technical and Labour Services	5,600	25,000
Data Processing Services	39,500	44,250
Hospitality	336	300
Office Supplies	30,000	30,000
Books	40,000	44,800
Periodicals and Newspapers	40,000	35,000
Microfilm	55,000	50,000
Total	$258,586	$277,950
Purchase of Fixed Assets		
Purchase of Library Equipment	29,450	34,400
TOTAL	$922,438	$993,168

It should be noted that the library's expenditures are audited annually by representatives of the Auditor General's office.

S. ACKNOWLEDGEMENTS

All members of the library staff would like to express their appreciation to the following individuals and organizations who have made contributions toward the library's ongoing service program and planned development during 1982:

The Honourable Gerard J. Amerongen, Q.C., Speaker of the Legislative Assembly of Alberta

The Special Select Committee on Member Services
Mr. F.P. Appleby, M.L.A., Athabasca
Mr. J.A. Gogo, M.L.A., Lethbridge West
Mr. F. Mandeville, M.L.A., Bow Valley
Mrs. C.E. Osterman, M.L.A., Three Hills
Mr. W.F. Purdy, M.L.A., Stony Plain
Mr. G.A. Wolstenholme, M.L.A., Highwood

C. Blaney, Director of Administration, Legislative Assembly of Alberta

W. Kreibom and Staff, Alberta Government Services

B. Peel and Staff, University of Alberta

V. Richards and Staff, Edmonton Public Library

E. Spicer and Staff, Library of Parliament